

## PARENT VOLUNTEER PROGRAM SIGN UP SHEET

Oldest Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Room # \_\_\_\_\_  
E-Mail Address \_\_\_\_\_ (mandatory)  
Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_  
Telephone #: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

*CHECK AREAS WHERE YOU MAY BE ABLE TO PARTICIPATE DURING THE SCHOOL YEAR.  
PLEASE TRY TO CHOOSE FROM DIFFERENT SECTIONS AND SPREAD YOUR VOLUNTEER HOURS  
THROUGHOUT THE SCHOOL YEAR:*

### **SECTION A**

*Mandatory Volunteer Hours: Mandatory Attendance at three out of four Home School Association Meetings or three hours of Parent Continuing Education Programs are required each School Year*

### **SECTION B**

*Direct Student Involvement; (SCREEING IS MANDATORY FOR THIS CATEGORY)*

- \_\_\_ **RECESS**-Help set up PE Equipment. Help monitor playground. Daily, from 11:30 a.m. to 1:30 p.m.
- \_\_\_ **HOT LUNCHESES** (Tuesday and Thursday) Help set-up, serve and clean up Claridge Room
- \_\_\_ **CARPOOL ARRIVAL AND DISMISSAL:** Help direct traffic lot before and after school
- \_\_\_ **ICE CREAM**- Monday, Wednesday and Friday's: Serve ice cream, 12 p.m. to 1 p.m.
- \_\_\_ **CHILD CARE:** assist under supervision of day care provider, when the need arises after school.
- \_\_\_ **CYO:** Help with after school and weekend sports; coaches, assistant coaches and helpers needed
- \_\_\_ **COMPUTER AIDE:** With help from the instructor, assist children in using computers during school
- \_\_\_ **LIBRARY AIDE:** Assist in the school library during the day. Also may read stories to children

### **SECTION C**

*Direct School Involvement:*

- \_\_\_ **OFFICE:** Help out at the school office with various clerical duties during school hours
- \_\_\_ **SECURITY:** Check the exteriors of the school, weekdays and weekends, one day per week
- \_\_\_ **MAINTENANCE AND REPAIR:** Minor Carpentry, painting, repairs and ground maintenance
- \_\_\_ **HOME SCHOOL ASSOCIATION EVENTS:** Help out with School Social events year round
- \_\_\_ **ACADEMIC COMMITTEE:** Participate in certain academic related activities
- \_\_\_ **FUNDRAISING:** Help out with various fund raising events such as the Gala, Scripts Program etc.

### **SECTION D**

*Direct Parish Involvement:*

- \_\_\_ **BINGO:** Monday night, 7:00 PM to 10:45 PM or any portion there of. No experience necessary
- \_\_\_ **ANNUAL BAZAAR:** Help out in annual fall parish bazaar in set up, operation and take down
- \_\_\_ **MISCELLANEOUS-BE CREATIVE- WHAT TALENTS DO YOU HAVE TO OFFER?**

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EACH FAMILY IS REQUIRED TO GIVE **30 SERVICE HOURS** PER ACADEMIC SCHOOL YEAR. ATTENDANCE AT THREE MANDATORY H.S.A. MEETINGS REDUCES AMOUNT BY 3 HOURS. TEN HOURS MAY BE ACCOUNTED FOR BY BUYING PRODUCTS THE SCHOOL NEEDS. EACH VOLUNTEER HOUR PAID FOR THIS WAY MUST BE WORTH TEN DOLLARS. SERVICE HOURS NOT ACCOUNTED FOR WILL BE BILLED TO THE FAMILY AT TWENTY DOLLARS AN HOUR AT THE END OF THE SCHOOL YEAR. ALL SERVICE HOURS MUST BE ACCOUNTED FOR BY THE END OF THE ACADEMIC YEAR. NO EXCEPTIONS ALLOWED.